KalamazooVALLEY™
community college

Postsecondary Enrollment Options (PSEO)
Tuition and Transcript Authorization

Student Information:

V _____ Valley number _____ Last name _____ First name

Please check one: ☐ Early Middle College student (State approved EMC, enrolled as 3500)
☐ PSEO dual enrolled student

Eligible courses for which the student has registered:

Semester: ☐ Fall ☑ Winter ☐ Summer Year: 2017

5-digit CRN	Subject	Course Number	Course Title	Contact Hours	Credit Hours	Earn Credit for: KVCC	High School	Both
						☐	☐	☐
						☐	☐	☐
						☐	☐	☐
						☐	☐	☐

Send invoice to:

Attention PLEASE FORWARD THIS AUTHORIZATION REQUEST TO THE
School GULL LAKE PARTNERSHIP FOR PROCESSING
Address
BEDFORD, MI
Telephone 269-548-3432 / FAX 269-660-3110
E-mail glpcollege@gulllakecs.org

☐ Bill the Michigan Department of Education for a nonpublic school (Also list invoice address for any remaining balance.)

UIC: _____ Please provide the student's unique identification code for billing the State.

Send official transcript to:

Attention _____
School _____
Address _____
_____
Telephone _____

Revised 07/23/15

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Student Information:

V _____ _____ _____
Valley number Last name First name

Student Instructions:

- Admitted students who have registered for classes must have this form completed and submitted to the Financial Services Office by the payment deadline.
- Students are responsible for all costs other than tuition and fees for the approved courses.
- The choice of earning high school and/or college credit is final and cannot be changed once the course begins.
- Students may not audit a course taken under the Postsecondary Enrollment Options (PSEO) act.

Note: Transitional level courses may not qualify for PSEO. Prerequisite ACT or Compass test scores and/or prerequisite courses will be enforced for classes we offer. Please refer to the course description for enforced prerequisites.

Payment Authorization:

This student is eligible to attend these courses either under the Postsecondary Enrollment Options Act or as part of Early Middle College. It is agreed the school will pay Kalamazoo Valley for the cost of tuition and fees for the course(s) listed, or in the case of a nonpublic school, any remaining balance not paid by the Michigan Department of Education.

The maximum tuition and fee amount the school will pay per class: ☐ 100% $632.

_____ Date _____
Principal/Counselor's signature

I agree to pay Kalamazoo Valley for any remaining balance of the cost of tuition and fees for the course(s) listed that are not paid by the school or Michigan Department of Education.

_____ Date _____
Parent's signature

Transcript Authorization:

I authorize Kalamazoo Valley to send an official transcript to the high school after the completion of the courses for the purpose of transferring the credits earned to the high school.

_____ Date _____
Student's signature

Registration & transcript questions:	Admissions, Registration and Records TTC 9140 p (269) 488-4281 f (269) 488-4161 records@kvcc.edu	**Billing & payment questions; submit completed forms:**	Financial Services Office TTC 5150 p (269) 488-4162 f (269) 488-4555 accountsreceivable@kvcc.edu
		Additional questions:	Student Recruitment TTC 4261 p (269) 488-4303 recruiting@kvcc.edu